


From: COST Association Notification noreply@cost.eu 
Subject: OC-2022-1 : Availability check for taking part in the evaluation of COST Action Proposal(s)
Date: 9 November 2022 at 17:15
To: jf.martins@fct.unl.pt

CN



Dear Prof João Martins,

The COST Association would like to invite you to indicate your availability to serve as External Expert in the remote evaluation of proposals for the Open Call OC-2022-1 (submitted by 2022-10-20 12:00:00). COST (www.cost.eu) is an intergovernmental framework for European Cooperation in Science and Technology, allowing the coordination of nationally-funded research at a European level.

For more information related to the COST Programme and COST Actions, we invite you to watch this short video: <https://www.youtube.com/watch?v=Y9XiSrCYbJ8&t=41s>

The procedure for the Evaluation and Selection of COST Actions follows a three-step process; your contribution is requested for the following step:

1. Remote Evaluation by External Experts: from 2022-12-07 12:00:00 and until 2023-01-30 12:00:00

- i) Individual Evaluation Reports to be submitted by 2023-01-09 12:00:00**
- ii) Consensus Evaluation Report to be submitted and voted by 2023-01-30 12:00:00**

Three experts will evaluate each proposal and one of them will be assigned as Rapporteur for the Consensus phase.

You will be entitled to a fixed honorarium of 50 EUR per proposal, on the condition that the following are submitted:

- the Individual Evaluation Report
- the vote on the Consensus Evaluation Report

The Rapporteur will be entitled to an additional honorarium of 50 EUR per Consensus Evaluation Report.

For more detailed information on the specific tasks and payment execution please see below Annex.

You are kindly invited to **confirm your availability** as soon as possible and no later than 2022-11-13 by following this link <https://e-services.cost.eu/sesa/OC-2022-1/availabilityCheck/> and logging in to your e-COST account.

Please note that:

- you must first accept the Terms and Conditions (5 check boxes) before being able to view a summary and indicate your availability for each of the proposal(s) listed in your eCOST account.
- in case you are not available, please indicate your unavailability for this collection using the link above.
- payment will be processed at the end of the selection process (around mid-may 2023)

Should you require additional information, please contact opencall@cost.eu

Thank you for your collaboration.

Best regards,

COST Association

COST Association

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Annex

Each proposal is composed of a Technical Annex of up to 15 pages plus complementary information and is evaluated remotely by three External Experts. Each External Expert is required to submit an Individual Evaluation Report for each assigned proposal exclusively through e-COST, anytime within the period indicated above at point 1.i).

Following the submission of the Individual Evaluation Reports, one of the three External Experts is appointed Rapporteur by the COST Association, in order to coordinate, prepare and submit a Consensus Evaluation Report with the support of the other two External Experts.

Should you be unavailable for serving as Rapporteur, please inform opencall@cost.eu as soon as possible.

The Consensus Evaluation Report is considered finalised when it is completed in all its parts, submitted by the Rapporteur, and voted by the other two External Experts and the Review Panel Member.

For more information on the evaluation process, please read the SESA Guidelines (https://www.cost.eu/uploads/2022/04/104-21-REV-COST-COST_Open_Call_Applicants_guidelines_SESA.pdf)

Best regards,

COST Association

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